Available Spaces, Seating Capacities, and Related Food and Beverage Minimums/Rental Fees

All Minimums are based on standard room setups. Special setups will incur a charge to offset the additional labor required.

**President’s Room—$200**
- 2 Board Room Style Tables seating 22 Guests each
- 44 total available seats as is or U-shape

**Conference Room—$300**
- 4 Round Tables seating 10 Guests, 40 total available seats
- Can be combined with First Lady’s Room to accommodate up to 72 seated guests

**First Lady’s Room—$150**
- Banquet/Conference Style Table seating for up to 16 Guests

**Fireside Room—$150**
- Various Seating Options for up to 16 Guests

**Hunt Room—$200**
- 5 Round Tables seating 8 Guests, Classroom Style for 24, Theatre Style for 50

**Rose and Columbia Dining Rooms—$1,000**
- Numerous Seating Options Available for up to 230 Guests.
- These rooms can also be available as separate event spaces with a $500 F&B Minimum for each space.

**Bar and Library—$300**
- Round Tables of 8 for 40 Maximum Seats, Reception Style for up to 75 Guests

**Courtyard or Terrace—Rental Fee—$300**
- Up to 150 Guests for Receptions. Additional seating can be rented

**Lobby Reception Area—Rental Fee—$300**
- Available only in conjunction with the booking of adjacent room. This fee is in addition to the Food and Beverage Minimum

The above Food and Beverage Minimums and/or Rental Fees are for normal business hours, Monday–Friday 7am to 5pm. Access earlier than 7am may require additional labor charges. Daytime events extending beyond 5pm will incur additional charges of $100 per hour if the space is available.

The Food and Beverage Minimum increases to $500 after 5pm for all spaces except for the Rose and Columbia Dining Rooms for which the Minimum becomes $1,200.

The Food and Beverage Minimums are $2,500 for Saturday and Sunday mornings until 3pm and $7,500 for Saturday nights, Sunday nights, and Holidays.

If the total dollar amount of Food and Beverage purchased (excludes Service Charge, Sales Tax, and other fees and charges) DOES NOT exceed the related Minimum Requirements, the difference between the Food and Beverage purchased and Food and Beverage Minimum will be charged.

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