Available Space, Seating Capacities and Related Food and Beverage Minimums

All Minimums are based on standard room setups. Special setups will incur a charge to offset the additional labor required.

**President’s Room- $200**
2 Board Room Style Tables seating 22 Guests each
44 total available seats as is or U-Shape

**Conference Room-$300**
4 Round Tables seating 10 Guests, 40 total available seats
Can be combined with First Ladies Room to accommodate up to 72 seated Guests

**First Lady’s Room-$150**
Dining Room/Conference Style Table seating for up to 16 Guests

**Hunt Room-$200**
5 Round Tables seating 8 Guests, Classroom Style for 24, Theatre Style for 50

**Rose and Columbia Dining Rooms-$1,000**
Numerous Seating Options Available, Approximately 230 Maximum Seated. Mixture of Rounds and Longs for eight.
These rooms can also be available as separate event spaces with a $500 F&B Minimum for each space.

**Bar and Library-$300**
Round Tables of 8, 40 Maximum Seats, Receptions for up to 75 Guests.

**Courtyard or Terrace Rental Fee-$300**
Up to 150 Guests for Receptions, Additional seating can be rented

**Lobby Reception Area-Rental Fee-$300**
Available only in conjunction with the booking of another room, Fee is in addition to Food and Beverage Minimum

The above Food and Beverage Minimums and/or Rental Fees are for normal business hours, Monday-Friday 7 a.m. to 5 p.m. Access earlier than 7 a.m. may require additional labor charges. Daytime events extending beyond 5 p.m. will incur additional charges of $100 per hour.

The Food and Beverage Minimum increases to $500 after 5 p.m. for all spaces except for the Rose and Columbia Dining Rooms for which the Minimum becomes $1,200.

The Food and Beverage Minimums are $2,500 for Saturday and Sunday mornings until 3 p.m. and $7,500 for Saturday nights, Sunday nights and Holidays.

If the total dollar amount of Food & Beverage purchases (excludes Service Charge, Sales Tax and other fees and charges) does not exceed the related Minimum Requirements, the difference between the Food & Beverage purchased and the Food & Beverage Minimum will be charged.

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